

# Proximity Buildings Online

Proximity, our Buildings Online Document Management system has been developed to meet our clients' increasing need for efficient, cost-effective business solutions.

Electronic Document and Record Management aims to enable businesses to manage documents throughout the life cycle of those documents, from creation to destruction.

Our expertise will provide you with the infrastructure and technology to capture documents ranging from paper, scanned images and electronic communication in any size or format. It will help to control this process throughout its development, from creation, distribution and retrieval, and to share all information in a fast and efficient way.

The Buildings Online application provides a fully functional "live" document management system capable of enterprise or departmental wide application providing a real time document library of both scanned paper and electronically created documents. It is web enabled so you can log on from any location and view the documents you need.

Here are examples of some of the organisations that use our Buildings Online application

Muller PLC is an international property and asset management company who currently use our application for the management of their building documentation which contains health and safety, building management schedules, 1000s of floor plans, operating and maintenance and title deed documentation. With 100 000s of pages currently stored in the system, we scan, host and manage the entire system for them.

[www.muller-london.com](http://www.muller-london.com)

[www.mulleronline.info](http://www.mulleronline.info)

The London Borough of Islington uses our buildings online application for the purpose of storing all the documentation of their last disposal of over 300 commercial properties from their asset portfolio. The system holds title deeds, land registries, ancillary documents, correspondence and title plans for every property. The system is acting as a historical database for the management of the disposed asset documentation.

[www.islington.gov.uk](http://www.islington.gov.uk)

[www.islingtonlive.net](http://www.islingtonlive.net)

Proximity, the Buildings Online application is a very versatile and intuitive system that helps to manage documents throughout their life cycle. All documentation relating to a building such as health and safety or operating and maintenance schedules can be viewed live while protecting your documents from catastrophic loss and compliance issues which gives you peace of mind and saves you company time and expense.

Visit us at [www.vasat.co.uk](http://www.vasat.co.uk) to learn how Virtual Archive can help your organisation

